|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **PERSONAL INFORMATION** | | | | | | | | | | | | | | | | | | | | | | | |
| **Last** | | | | | | **First** | | | | | | **MI** | | | | | **SSN#** | | | | **Email Address** | | |
| **Street Address** | | | | | | **City** | | **State** | | | | **Zip** | | | | | **Home Phone** | | | | **Cell Phone** | | |
| **Have you been convicted of a felony or been incarcerated with a felony in the past seven years?** | | | | | | | | **If yes, please explain:** | | | | | | | | | | | | | | | |
| **Military Service?** | | | | | | | | **Branch?** | | | | | | | | | **Are you a veteran?** | | | | | | |
| **What position are you applying for?** | | | | | | | | | | | | | | | | | **How did you hear about this position?** | | | | | | |
| **Expected Hourly Rate** | | | | | | **Expected Weekly Earnings** | | | | | | | | | | | **Date Available** | | | | | | |
| **PRIOR WORK EXPERIENCE** | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | **CURRENT** | | | | | | | | **PRIOR** | | | | | | | | **PRIOR** | | | | |
| **Employer** | | |  | | | | | | | |  | | | | | | | |  | | | | |
| **Address** | | |  | | | | | | | |  | | | | | | | |  | | | | |
| **City, ST, ZIP** | | |  | | | | | | | |  | | | | | | | |  | | | | |
| **Telephone** | | |  | | | | | | | |  | | | | | | | |  | | | | |
| **Name of Immediate Supervisor** | | |  | | | | | | | |  | | | | | | | |  | | | | |
| **Employment Dates** | | | **From:** | | | | **To:** | | | | **From:** | | | **To:** | | | | | **From:** | | | **To:** | |
| **Position/Job Title** | | |  | | | |  | | | |  | | |  | | | | |  | | |  | |
| **Pay** | | |  | | | |  | | | |  | | |  | | | | |  | | |  | |
| **Reason for Leaving** | | |  | | | |  | | | |  | | |  | | | | |  | | |  | |
| **May We Contact?** | | |  | | | |  | | | |  | | |  | | | | |  | | |  | |
| **EDUCATION** | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | **Name/Location** | | | | | | **Last Year Completed** | | | | | | **Degree** | | | | **Major** | | | |
| **High School** | | | |  | | | | | |  | | | | | |  | | | |  | | | |
| **College/University** | | | |  | | | | | |  | | | | | |  | | | |  | | | |
| **Trade School** | | | |  | | | | | |  | | | | | |  | | | |  | | | |
| **Other** | | | |  | | | | | |  | | | | | |  | | | |  | | | |
| **Special Skills, Training or Proficiencies** | | | |  | | | | | |  | | | | | |  | | | |  | | | |
| **REFERENCES** | | | | | | | | | | | | | | | | | | | | | | | |
|  | **Refence First/Last Name** | | | | **Relationship** | | | | **Company** | | | | | | **Phone** | | | **Address** | | | | | |
| **1** |  | | | |  | | | |  | | | | | |  | | |  | | | | | |
| **2** |  | | | |  | | | |  | | | | | |  | | |  | | | | | |
| **3** |  | | | |  | | | |  | | | | | |  | | |  | | | | | |
| **Disclaimer: By signing, I hereby certify that the above information, to the best of my knowledge, is correct. I understand that falsification of this information may prevent me from being hired or lead to my dismissal if hired. I also provide consent for former employers to be contacted regarding work records.** | | | | | | | | | | | | | **Signature** | | | | | | | | | | **Date** |
|  | | **64 Hunter Road, Douglasville, GA 30134**  **678-214-5037**  **Please Direct Applications and Resumes to:** [**vancechelle@jkland.com**](mailto:vancechelle@jkland.com)  **Confidential** | | | | | | | | | | | | | | | | | | | | | |